

Smart Referrals check list before installation

If you are unable to complete or unsure of any items below please contact your IT provider.

Best Practice Install check

General Information:

- Best Practice Site ID (see Registration guide pg 6 for instructions)
- The practice is on Best Practice Premier/LAVA. (see Registration guide pg 6 for instructions)
- Best Practice Database Browser password available (IT provider will have this, it is not the password into BP)
- Windows environment: 7 and above (Smart Referrals will not work on Windows XP) on **every workstation** at the practice (see Registration guide pg 8 for instructions)
- IE (Internet Explorer) version 11 and above on **every workstation** at the practice
- HPI-O for the practice (see Registration guide pg 4 for instructions)
- IT provider contacted and aware of install
- NASH certificate available if required
- Microsoft .NET version is 4.5 or above (see Registration guide pg 11 for instructions)
- GP information up to date in the Queensland Health STS address book

Medical Director Install check

General Information:

- Medical Director ID (see Registration guide pg 6 for instructions)
- The practice Medical Director version is 3.17.1 or above (see Registration guide pg 6 for instructions)
- Windows environment: 7 and above (Smart Referrals will not work on Windows XP) on **every workstation** at the practice (see Registration guide pg 8 for instructions)
- IE (Internet Explorer) version 11 and above on **every workstation** at the practice (see Registration guide pg 9 for instructions)
- HPI-O for the practice (see Registration guide pg 4 for instructions)
- IT provider contacted and aware of install
- Practice is on a Terminal Server configuration – version 3.17.1 or above of Medical Director. (see Registration guide pg 7 for instructions)
- NASH certificate available if required
- Microsoft .NET version is 4.5 or above (see Registration guide pg 11 for instructions)
- GP information up to date in the Queensland Health STS address book

This practice setup form will need to be completed for each practice. Please return this completed form to your HHS Smart Referrals Project Team. Once this is done an appointment will be made for installation and basic training of Smart Referrals. **If you have any questions or concerns please email your HHS Smart Referrals Project Team.**